



GOVERNMENT OF

Monroe County
I N D I A N A

Home of Indiana University

NOTICE OF JOB OPENING

Department Name:	Youth Services Bureau – Binkley House Emergency Youth Shelter
Position Title:	Clinical Coordinator
Position Summary:	<p>Job Summary: The position is responsible for administering the operations and personnel of the clinical division within the department. This includes direct supervision of four full-time counselors, one full-time case manager, as well as interns and practicum students.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Supervise and support clinical staff, including hiring recommendations, performance management, and conflict resolution. • Oversee the training and supervision of interns and practicum students. • Participates in the training of agency staff. • Ensure accuracy and timeliness of required documentation, including but not limited to, case notes, treatment plans, CANS, clinical recommendations, and advocacy letters. • Manages the distribution of counselor clinical case load including shelter placed youth and community-based services. • Review client referrals from DCS, Probation, Safe Place, and parents/guardians for service appropriateness and placement for agency services. Meets with Shelter residents and family members to resolve conflicts and provide counseling, to correct and/or understand their behavior. • Participate in a 24-hour on-call rotation to respond to emergencies, including responding to calls, assessing situation and needs of site visitors, providing initial counseling, and taking action as situation demands. • Requires some work on evenings and weekends.
Qualifications:	<ul style="list-style-type: none"> • Master’s degree in social work, counseling, psychology or related field. • Minimum of two (2) years of supervisory experience. • At least one (1) year of program administration experience. • Eligible to obtain and maintain practicing licensure, including LCSW, LMFT, or LMHC credentialing • Must be at least 25 years of age.
Salary:	<p>Salary: Based on full time 40-hour work week. (PAT D job classification) 2026 Starting Salary \$67,642 (no Monroe County Government work experience) Monroe County operates with complete pay transparency. Employees receive pay increases at 1, 3, 8, 14, 20, and 25 years of employment, and cost-of-living adjustments are evaluated annually</p> <p>Monroe County Government benefits:</p> <ul style="list-style-type: none"> -Pension program (14.2% of salary total invested on your behalf w/ 10-year vestment period at no cost to the employee, with potential to voluntarily add up to 10% of post-tax total to fund) -Free primary healthcare for all health insurance participants via employer-provided health clinic -Health / dental / vision insurance w/ 80% employer contribution -Government holidays or floating holiday package for those in 24/7 facilities -Nonexempt positions earn comp benefit time for hours worked over their weekly minimum -Retirement counselor resources

	<ul style="list-style-type: none">-Free parking-6 weeks paid parental leave after 1-year of full-time employment-Perks & discounts program with local / national / international opportunities-EAP program for employees and their families
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Deadline for Application:	Position open until it is filled.
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Submit Resume and References to:	Apply here: https://youthservicesbureau.bamboohr.com/jobs
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**Monroe County and Circuit Court offices are open to the public Monday through Friday from 8:00 a.m. to 4:00 p.m., except holidays.
Monroe County is an Equal Opportunity Employer
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